



Holy Trinity Church of England Primary School

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To be the best we can be: for God, for others and for ourselves

Headteacher: Mrs Linda Thompson

21st January 2022

Autumn 2021 Attendance Report

Dear Parent/Carer of:

Your child's attendance for autumn term 2021 is %.

This means that your child's is currently on **Amber**. (See box below for details).

Our current attendance target range for all children is 97%-100% and unfortunately your child is not currently meeting this target.

We are bringing this to your attention because we want all of our children to have the opportunity to have good attendance and we want to support you and your child to reach our green target of at least 97%.

We appreciate that there are a number of factors that can cause your child to be absent from school and some of these are unavoidable, such as COVID-19 and sickness. However, we will be monitoring attendance closely this term and we will offer you support, should there be no improvement. Please note that this is a positive approach to encourage all our children to have good attendance.

If you would like an opportunity to discuss your child's attendance at any point in the year, please telephone 01704 538366 to arrange an appointment with Mrs Thompson (Headteacher) or Mrs Rankin (Learning Mentor) and we will be more than happy to discuss this with you.

Kind Regards,

Mrs L.Thompson

Attendance	Description	Approx. days lost per year
97% - 100%	Meeting our school target	Up to 5 days of lost learning
90% - 96.9%	Below our school target	Between 6 and 19 days of lost learning

Less than 90%	Significantly below our school target Serious impact on education and learning This is classed as 'Persistent Absence'	20 or more days of lost learning
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